



Viktoriia Boiko

Junior Front-End Developer



## Contacts

+41 (079) 204-40-97

Gmail

## Tech Skills

- HTML5
- CSS3
- Bootstrap
- Sass
- GitHub
- JavaScript
- Reactjs
- Photoshop
- InDesign
- Figma

## Soft Skills

- Scrum
- GTD
- Teamwork
- Flexibility
- Perseverance

## Languages

- English (B1)
- Deutsch (A1)
- Ukrainian (Native)
- Russian (Second native)

## Certificates

### Front End Development

(HTML, CSS, JS, React)

SheCodes

### Responsive Web Design

(HTML, CSS, Bootstrap)

Sololearn

### Diploma Pre MBA Project Management

International Management Academy

### Digital Marketing Basic

International Business School

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## Profile

I am a Junior Front-End developer. I focus on HTML5, CSS3, JS, React. English — Intermediate. I am keen to gain more experience in the field. For this reason, I am looking for a company willing to offer me a placement among their developers. In return, I would offer my full commitment, and be a pleasant and friendly addition to your team. I am a fast learner, responsible, and ready for challenging tasks.

## Work Experience

### Graphic Designer and Mentor Freelancer

From Feb 2016 to Feb 2022 | Ukraine

- Design printed promotional materials: programs, brochures, certificates and design for social media pages
- Editing templates websites on CMS Wordpress
- Help and support in the implementation of projects of young people in Ukraine
- Conducting psychological counseling, coaching until the result in the project «Building Ukraine together».

### Press office specialist Football Federation of Ukraine

From Jun 2015 to Feb 2016

- Organizing the work of mass-media during the matches of National Teams of Ukraine in Ukraine and abroad
- Collaborating with broadcasters during the matches of the National Team
- Preparation of interviews and press conferences with players of the Ukrainian national football team
- Preparing materials and content for publishing on the FFU official website
- Preparing for publishing an official programmes/booklets for the matches.

### IT Department Specialist Football Federation of Ukraine

Football Federation of Ukraine | From Feb 2013 to Jun 2015

- Organising of the technician support and video recording of FFU's events.
- Creating video plots for YouTube
- Administrator of official website FFU
- Publishing banners and news on the website
- Design FFU's promotional material.

### Marketing manager Sedna-Agro Ltd

From Oct 2011 to Feb 2013

- Analysis of competitors and forecasting of seasonal sales forecast
- Planning and scheduling of company events. Carrying out as planned
- The strategic development of the organization
- Design printed promotional, and souvenirs products.
- Administrator of the official website of the company
- Organization of personnel training and certification.

### Manager of research and development Sedna-Agro Ltd

From Mar 2011 to Oct 2011

- Search and development of new directions in the agricultural sector
- Organization of events, preparation and holding of project presentations
- Implementation of innovative directions in agribusiness: satellite surveillance, meteorological station, "Agro-Arena".

### Assistant director and deputy's assistant Nadra-Plus Ltd

From Mar 2009 to Nov 2011

- Direct handling of business correspondence
- Organising the work of the deputy's office and counselling visitors
- Develop schedules of events, conferences and meetings for the manager.

### Head Of The Department "Internet-Center" Monasteryische Library Central District

From Apr 2009 to Sep 2012

- Setting up and administering the Windows operating system
- New hardware and software installation and configuration Office
- Maintenance of office equipment, telecommunications and networking equipment
- Computer hardware installation and maintenance
- Directly involved in design and set up of the local area network
- Arrangement social and educational events in the center
- Managing 2 employee.

### Accountant Levada company

From Jun 2008 to Oct 2008

- Working with reports, balance sheets
- Payment of taxes.

### Leading specialist of privatization Kiev State administration

From Mar 2007 to Oct 2007

- Maintaining communal property projects to be privatised
- Advising on the privatization process
- Adoption of monthly reports from the departments of privatization of district administrations in Kiev.

### Engineer Constructor I-st Category Monasteryische Boiler Factory

From Nov 2006 to Mar 2007

- Design of schemes of electric connections, automatics (control panel) for transportable boiler installations (TCU)
- Preparation of schemes in AutoCAD and Kompas for implementation in production.

## Education

### Interregional Academy of Personnel Management

From 2008 to 2010 | Kyiv

Psychologist | Specialist

### National National Academy of Telecommunication

From 2000 to 2006 | Odessa

Economist | Magister

### National National Academy of Telecommunication

From 2000 to 2006 | Odessa

Engineer | Specialist